



Arlington County Civic Federation

BOARD OF DIRECTORS MEETING MINUTES, WEDNESDAY FEBRUARY 18, 2026

Attendees	Board Role	In Attendance? Yes or No
Nick Giacobbe	President	Yes
Jean Henceroth	Vice President	No
Richard McNamara	Secretary	Yes
Ben Watts	Treasurer	No
David R Smith	Board Chair	Yes
John Ford	Board Member	Yes
Matt Gloudeman	Board Member	Yes
Allan Gajadhar	Board Member	No
Dave Schutz	Board Member	No
Jackie Snelling	Board Member	Yes
Michael McMenamin	Board Member	No
John Synder	Board Member	Yes
Ron Haddox	Board Member	Yes
Percentage of Board Members in Attendance:		62%
50% required to achieve quorum.		
Other Attendees	Role	In Attendance? Yes or No
Allen Norton	Supports Secretary	No

Discussion Topic	POC	Discussion
Welcome and Call to Order	David Smith	Opened at 7:35 p.m. and established quorum
Approve Previous Month Minutes	David Smith	The January minutes were approved by acclamation.
General Timeline (Quick Review)	David Smith	The timeline (appendix A) was reviewed.
Action Item Review	David Smith	Action items were reviewed, new actions include: <ul style="list-style-type: none"> • Future action to convene Comms meeting immediately following the June CivFed Elections • David to contact Sara Kirwin about setting up an AI workshop and submitting a newsletter flyer.



Arlington County Civic Federation

BOARD OF DIRECTORS MEETING MINUTES, WEDNESDAY FEBRUARY 18, 2026

Discussion Topic	POC	Discussion
		<ul style="list-style-type: none"> David and Adam to set up separate Outlook invites for the Comms meeting and the Board meeting. Ron to develop a proposal on how to improve diversity in membership.
President's Report	Nick Giacobbe	<p>County Board Work Session: Got a lot of questions relayed to the County Board during the session. David Barrero will follow up on open items.</p> <p>March GM Meeting: Todd Truitt already working on questions. Dr. Duran will speak first, then the school board, followed by questions from the audience. We will also include a first reading of the new transportation resolution. We will present nominating committee for approval.</p>
Nominations and Awards (TBD)	John Ford	John will be out of country on March 10 GM meeting, David will present the nominating committee.
Secretary's Report - Review of members	Dick McNamara / Allen Norton	<p>Reviewed delinquent memberships. Smith will draft membership final notice - will circulate with the board.</p> <p><Post meeting update> We have notified EQUALITY NoVA and Gaslight Square Condominium of their membership termination due to not paying dues or recertifying.</p> <p>There are some organizations with some outstanding dues or cert issues that are in work to resolve:</p> <ul style="list-style-type: none"> Arlington Rotary – Norm Odeneal says he'll do the recert. Forest Glen – Marti Mefford indicated they would pay dues and work the recert. Spout Run – They believe they sent a check on 2/13. Ben, to confirm. Woodmont – Dick and Jackie have done outreach. Woodmont is working to get their membership set up.
Treasurer's Report	Ben Watts	<p>Ben paid for photography at the February GM / working session - \$600 (TBR) and will add a line item to cover photography for the upcoming banquet, general candidates forum, and the picnic.</p> <p>A motion was made to authorize \$1650 this year to cover photography at the upcoming CivFed four events: banquet and</p>



Arlington County Civic Federation

BOARD OF DIRECTORS MEETING MINUTES, WEDNESDAY FEBRUARY 18, 2026

Discussion Topic	POC	Discussion
		candidates forum for FY26 plus the Sept candidates forum and the picnic for FY27. The motion was approved by acclamation.
Comms Committee Update	Ron Haddox/Etc	Not getting good participation at committee meetings. Considering whether monthly meetings are needed. For now, the idea is to convene a comms meeting immediately after the next election.
Review of Offer for AI Training	David Smith	Sara Kirwin president of Green Valley offered to hold an AI training session for the community. David will reach out to her to create a flyer for our newsletter.
Membership Committee Update	Jackie Snelling	<p>Two groups requested as new Civic Associations:</p> <ol style="list-style-type: none"> 1) Brittany - a condo association – we provided our updated boundary procedure and indicated that we'd like to meet with their board to discuss CivFed 2) Potomac Yards CA - already on County Website, we have communicated with them <p>We may begin to discuss consolidation of CAs if they are struggling to get enough members.</p> <p>Discussed whether membership rules should be revised to make it easier for organization to become or maintain CivFed membership. No clear decision was made.</p> <p>Both we and the County Board are trying to figure out how to improve engagement. May require a very active conversation with groups struggling and then see what we can do.</p>
Newsletter Plan	Allan Gajadhar	<p>Please submit any content by next Monday, February 23rd at 8pm.</p> <p>See below for newsletter content and assignees discussed so far:</p> <ul style="list-style-type: none"> • President's Report - Nick • Minutes: Allen N • Committee Updates if available - Committee chairs • AI Flyer (Smith) • Transportation Resolution Text (get update from Nicole) • Banquet (Jean) • Nominating Committee (John)
Around the Room	All	<ul style="list-style-type: none"> • Ron - Moved to Fairfax temporarily while fixing up old apartment. Concerned our demographics are not



Arlington County Civic Federation

BOARD OF DIRECTORS MEETING MINUTES, WEDNESDAY FEBRUARY 18, 2026

Discussion Topic	POC	Discussion
		<p>representative of the community. Ron suggested we consider a CivFed survey on our demographics. We are trying to get engagement from high rises.</p> <ul style="list-style-type: none"> • Dick - Our team was well prepared for the board working session. Concerned with County Board comments on community benefits. The comprehensive plan is what made Arlington unique and attractive. Concerned with one-size-fits-all zoning. • Jean - Thought our teams were well prepared for the work session, but we need fewer questions in the future. Getting busy with banquet - working invitation now (eventbrite). • John F - Thought last night was better than last year. Though we did cut topics this year, we may need to reduce further next year to stay in our scheduled timeslot. • John S - Looking forward to seeing people at the State of the Pike meeting. • Jackie – NTR • David - NTR
Meeting Adjourn	David Smith	Meeting was called for adjourn at 8:30 p.m.

Submitted by: David R. Smith, Board Chair on 3/1/2026



Arlington County Civic Federation

BOARD OF DIRECTORS MEETING MINUTES, WEDNESDAY FEBRUARY 18, 2026

Appendix A - General Timeline

Month	Key Activity	Typical Payments	Meeting Focus
July	Select Board Chair Fair Prep Submit State Corp Commission Annual Report, pay registration Report, pay registration File income tax Finished/written Committee, Board, and President annual report	Constant Contact Website Mx/Domain/Mail Server County Fair Booth Virginia State Corp (update officers) Vimeo	No GM
August	Fair Approve Budget Plan Outreach to candidates for Sept candidate forum Consolidate follow-up from prior year, and plan for the year	Picnic Space rental	No GM
September	Picnic Generate input/priorities to Legislative/Board plan Kickoff member cert and dues	Zoom Insurance	Annual Candidates Forum
October	Kickoff CivFed County budget inputs (TBR) Identify Bank Audit Team		
November	Member Cert Complete Member Dues Complete		County Manager Round Table
December	Elect Awards Committee (check bylaws)	Pair Networks	Meeting with County Manager
January	Complete Bank Audit	USPS PO Box	
February			Meeting (work session) with County Board
March	Elect Nominating Committee (90-120 days prior to election)		School Board and Superintendent
April	Annual Banquet (TBR)	Banquet	Wellbeing, Transportation Resolution
May	Publish Nominating committee progress	Wreath for Police	Student Forum (Will not happen this year) Candidate's Panel (as necessary)



Arlington County Civic Federation

BOARD OF DIRECTORS MEETING MINUTES, WEDNESDAY FEBRUARY 18, 2026

			County Manager Round Table
June	Committee, Board, and President annual report presentation	Awards Photographer Constant Contact	Annual Meeting, Election Meeting with School Board? New Board meets with the County Manager



Arlington County Civic Federation

BOARD OF DIRECTORS MEETING MINUTES, WEDNESDAY FEBRUARY 18, 2026



Arlington County Civic Federation

BOARD OF DIRECTORS MEETING MINUTES, WEDNESDAY FEBRUARY 18, 2026

Appendix B – Updates to the list of Arlington Appointments

Organization	CivFed Delegate
Site Plan Review Committees - Planning Commission	Civic Association Reps as appropriate
Open Data Advisory Group	Duke Banks
School Board Budget Advisory Council	Check with Todd Truitt, Schools Committee responsibility
Vision Zero	John Synder
JFAC	Check with Lois Koontz, Brian Harner has been supporting (but not for CivFed)
Trespass Towing Advisory Board	Ron Haddox (observer)
ITAC (Information Technology Advisory Commission)	Jackie Snelling (not as a CivFed rep)
Stormwater / DES Committee	John Ford
Community Communications	Bryna?
CTAP Community Technical Advisory Panel of AAP/Art Advisory Panel	Check with Tina Worden (no longer co-chair)
CARRT	Jackie Snelling (member but not as a part of CivFed)
Police Chiefs Advisory Council	Jackie Snelling (member but not as a part of CivFed)
Bicycle Advisory	?
Pedestrian Advisory	?
Complete Streets	?
Arlington Neighborhood Advisory Council	Action: ask for a rep
Form of Government (Future)	Dave Schutz (we will apply)
Human Rights Commission	Allan G (but not as part of CivFed)
Community Service Board (Mental Health Committee)	Allan G (but not as part of CivFed)
MHCJRC (mental health justice something something committee)	Jackie (member, but not for CivFed, but announces as part of CivFed)
Marcus Alert	Jackie (member, but not for CivFed, but announces as part of CivFed)



Arlington County Civic Federation

BOARD OF DIRECTORS MEETING MINUTES, WEDNESDAY FEBRUARY 18, 2026
